

## STALMINE-WITH-STAYNALL PARISH COUNCIL

### Minutes of the ordinary meeting of the Parish Council held on Tuesday 8<sup>th</sup> July 2025 at 7.00pm in the Village Hall Stalmine

**Present:** Cllr Phil Orme (Chair), Cllr Peter Muirhead (Vice Chair), Cllr Rob Drobny

**In attendance:** Debbie Smith Clerk.

#### 35.1(2025-26) Apologies for absence

Cllr Chris Mills

#### 36.2(2025-26) Declaration of interests and dispensations

Nil

#### 37.3(2025-26) Minutes of the last meeting

Councillors resolved to approve as a correct record the minutes of the of the Annual Parish Council Meeting, the Annual meeting and the Ordinary Parish Council meeting held on 13 May 2025. The chair signed all three minutes.

#### 38.4(2025-26) Public participation

No public members were in attendance.

#### 39.5(2025-26) Planning

##### Application Number: 25/00449/FUL

Proposal: Erection of stable block, sand paddock and hardstanding for private equestrian purposes Location: Land Off New Road Stalmine-with-staynall Lancashire

The Council **resolved** to not object to this application, the council wishes to note that the private use of the stable block and sand paddock must be written into the planning approval for two reasons, firstly because of the road system capacity and safety, and the fact that only one parking space is provided, secondly the applicate must address the surface water issues, as there is no comment about capture and disposal of horse contaminated runoff. The Council also noted that there is no answer/response in relation to personal sewage, and wish to know what provisions are to be provided for the people using the stables. The Council also request that a bee block is also placed within the build.

#### 40.6(2025-26) Finance

- a) The Council noted and resolved to approve June's Finances as a correct record, the chair signed June's Finances.
- b) The Council **noted** there were no receipts in June 2025
- c) The Council **resolved** to **approve** the following payments

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Payroll	June 2025 payroll paid in July	25	£1,244.36
Les Needham	Lengths man expenses (June millage/petrol)	26	£28.00
MS Garden Maintenance	Invoice # 0189 (Plants Man)	27	£408.00
MS Garden Maintenance	Expenses for June (Plants Man)	27	£13.00
Debbie Smith	Clerk's homeworking June 2025	28	£18.00
Amazon	2 x padlocks for swing barrier paid June 13 <sup>th</sup>	CARD	£42.98

Please note the invoice below was received after July's agenda was published. The invoice due date is outstanding; under clerk's delegations this invoice has been paid to avoid a late payment penalty.

Payment Name	Details	Cash Book BAC's/card Ref	Amount
Wyre Borough Council	Annual Fee for playground inspections	29	£1,200.00

#### d) The Council **noted** the following payments by direct debit:

Company Name	Details	Payment Date	Amount
Easy Websites	Monthly hosting fee	1 <sup>st</sup> July	£47.52
Unity Trust Service Fee	Monthly service fee	30 <sup>th</sup> June	£6.00
ICO	Annual Data Protection Fee	13 <sup>th</sup> June	£47.00

e) The Statement of Account was provided; Bank Statements were available at the meeting. The Council **resolved** to accept the documents as a true reflection of the Council position and were signed by the Chairman. The statement of account for May 2025 showed a balance of £85,315.04, and the statement of account for June showed a balance of £82,956.93

f) The council reviewed expenditure for April, May and June 2025. The clerk explained to the Council There are no issues with the expenditure for the first quarter, spending is on track, and aligns with the budget, and there has been no expenditure under header CFS, as projects for this civic year have not begun yet. The council **resolved** that it was in order and accepted the clerk's explanations and **approved** the Q1 budget monitoring statement as being a true representative of the expenditure within the cash book.

g) The clerk explained to the council that is good practise under SwSPC's Financial Orders to at least annually review all banking mandates. The Council **resolved** that all mandates were in order at present.

#### **41.7(2025-26) Policy documents**

The Council considered and **resolved** to **adopt** the new policies –

- a) SwSPC Action Plan
- b) SwSPC I.T Policy

The Council considered and **resolved** to **approve** to **re-adopt** the following Stalmine-with-Staynall Parish Council policies which have been checked by the clerk, and no amendments made -

- c) Grants policy, grants policy guide and grant application document
- d) Audio-visual recording policy
- e) Safeguarding policy. Councillors signed the document circulated by the clerk at the meeting to confirm they have read the safeguarding policy it and will abide by its contents.
- f) Equal Opportunities Policy
- g) Health & Safety Policy
- h) Volunteer's Policy
- i) Sickness Policy

#### **42.8(2025-26) Woodland work**

The Council **resolved** to agree to the work recommended from the woodland survey, to be commissioned by Special Branch Services for the quoted price of £590.00. The Council **resolved** that any work required by a private property owner that backs onto the woodland, can be accessed via the woodland, by Special Branch Services.

#### **43.9(2025-26) Grant Application**

The Council **resolved** to grant £500.00 to the local organisation A Community Space for All. The clerk will inform the secretary of the Council's decision and will co-ordinate the grant funds resolved.

### **ITEMS FOR INFORMATION ONLY**

#### **44.10(2025-26) Reports from outside bodies**

The Chair reported that he had attended the recent LALC Conference, which was well received by all attendees, with the drive to implement more networking. The Chair reported that he had also attended the Wyre Area Meeting, but unfortunately the attendance numbers were low. The speakers attending where from planning, and the chief executive attended to talk about devolution and reorganisation. The Chair also attended the recent flood forum, and reported that although the issue outside the house Ambleside in Stalmine has now been rectified, the issue now is with all the new housing developments, what can be done to ensure the drainage system can cope. The Chair reported that this maybe looked into by United Utilities, and it is a small step in the right direction.

#### **45.11(2025-26) Clerks Report**

##### **Stalmine Play Ground Area**

Playground inspections for June 2025 have shown no issues.

##### **Website Photos**

I have spoken to the provider, and they have now provided within the website under 'Councillors' an area to up load photos. I have up loaded the council members photos which are now live on the website

##### **ID Badges**

Badges have kindly been produced by Wyre Borough Council for members and will be given out at the July meeting.

##### **Memorial Project**

Unfortunately, I have been unable to co-ordinate the project to the present date, but will be starting it over the summer as Wyre Borough have confirmed they agree with the project. I just need to check if planning permission is required for the flag pole. Ground work, and purchasing the benches and materials will begin over the summer break.

##### **External Audit**

I have had the external auditor email me, and ask further questions on the explanation of variances. I have answered all questions, and I am now awaiting the completion of the audit.

#### **Bin Bags**

Wyre Borough Council have provided the Lengths Man with more bin bags, which I have co-ordinated.

#### **Car Park Barrier**

It appears one padlock has been taken from the barrier, and one is not working. I have ordered two new padlocks and placed them on the barrier; both have the same code as before.

#### **Focus Magazine (Green Book)**

The wrong entry has been placed within the paper copy of the Focus Magazine this month. I have contacted the editor, and it is an error on their part. The editor sends their apologies, and has assured me that the online version will have the correct article.

#### **Verge on Mill Lane**

Due to the consistent over grown hedge rows, and the state of the path along the busy main road leading through Stalmine, and residents contacting me over the state of this path, and the hedges. I am going to contact highways and ask if the grass verge may be removed and tarmacked to extend the footpath. With the increasing number of houses that are now built within the area, this pathway links the Wainhomes estate to all the amenities in the village, and is used as the main route to attend the local Primary School. It is increasingly becoming a danger to the public, especially as there are no other pathways on this road. I will report my findings to the Council as they arise.

#### **46.12(2025-26) Wyre councillor report**

Wyre Cllr Julie Robinson was in attendance, and reported to the Council that it will be known by November 2025, which authority Wyre Borough will be linked to.

#### **47.13(2025-26) Questions to councillors**

Cllr Rob Drobny, asked members if they know who the person riding an illegal road bike dangerously through-out Over Wyre, and that could it be reported if the person is seen. Cllr Pete Muirhead, spoke to members about getting the Stalmine Cubs/Scouts involved in a planting scheme within the Parish, following Hambelton Parish's example.

#### **48.14(2025-26) Date and time of next meeting**

The next meeting of the Parish Council is proposed for **Tuesday 14 October 2025 at 7pm.**

Councillors are asked to raise matters to be included on the agenda for the next meeting of the Parish Council either at the meeting or by notifying the clerk at least 10 days prior to the next meeting (**Friday 26<sup>th</sup> September at the latest**), with a summary of the reason for raising the matter.

The chair closed the meeting.